

Club Co-Ed Volleyball  
Lafayette College  
CONSTITUTION

**ARTICLE I: Name**

The name of this organization shall be the Co-Ed Club Volleyball.

**ARTICLE II: Purpose and Scope**

**Section 1: Purpose Statement**

The purpose of this organization will be to have a club volleyball team for all genders and peoples. Our primary objective is to gather people who are passionate about the sport and want to be in a gender-inclusive environment. Additionally, the club will be for members who want to better their skills and potentially play other schools. This will be a fun and safe environment where students of all levels are welcomed.

**Section 2: Goals/Objectives**

In pursuit of this general purpose, the Co-Ed Volleyball Club will aim to:

- A. Teach new players the skills and techniques to play the game of volleyball.
- B. Allow all players to feel welcomed and supported at every level of volleyball play.

**Section 3: Relationship & Policy Agreement**

As a recognized Lafayette College student organization, the Co-Ed Volleyball Club will have access to advising and resources through the Division of Student Life and the Lafayette College Student Government, however, the Co-Ed Volleyball Club activities are not supervised by Lafayette College staff or Student Government Representatives. The members of the organization itself are responsible for following all College policies and state laws and for ensuring the safety, security, and appropriate and lawful behavior of the membership as well as any students involved in activities sponsored by the organization.

**ARTICLE III: Membership**

**Section 1: Nondiscrimination**

In keeping with Lafayette College's policy of nondiscrimination, membership in Co-Ed Club Volleyball is open to all students of Lafayette College, regardless of race, color, national or ethnic origin, disability, religion, age, military or veteran status, sex, sexual orientation, gender identity or expression, marital or familial status, pregnancy, genetic information, or any other characteristic protected by law.

**Section 2: Active Members**

Active membership in the Co-Ed Volleyball Club shall be limited to students who are currently enrolled at Lafayette College. An individual is an active member by attending at least one regularly scheduled practice. If a student is studying abroad, they cannot be considered an active member of Co-Ed Club Volleyball. An active member must register themselves on both

OurCampus and the Do Sports Easy website here: <https://recreation.lafayette.edu/join-a-sports-club/>. Active members are eligible to vote and hold office. Other members of Lafayette College such as faculty, staff, and alumni may participate but only as non-voting associate or honorary members.

### **Section 3: Selection of New Members**

Any prospective member can join Co-Ed Club Volleyball by attending one practice. There is no formal application or interview required nor are there any dues to be paid. To maintain active membership, members must attend at least two meetings each month.

### **Section 4: Hazing**

Lafayette College requires that no student participate in, and that no student organization allow any of its prospective members, new members, members, or others to participate in any ceremony or practice that involves mental or physical exhaustion or abuse, or in any way interferes with the students' mental or physical ability to perform their work at Lafayette College. These rites must not reflect unfavorably upon either the group or the College or be of a dangerous, rude, or demeaning nature. Hazing, whether it occurs on or off campus, is prohibited and will be subject to sanctioning through the conduct process.

### **Section 5: Voluntary Member Withdrawal**

Any member can, at any time, voluntarily withdraw their membership from the organization.

### **Section 6: Non-Voluntary Member Withdrawal**

A member can be removed from the organization by

- A. The membership may request that an active member be removed if their conduct violates the College's Code of Conduct in a manner warranting disciplinary action from the College. The Organization Advisor should serve as a non-voting mediator for these proceedings. The removal of an Executive Officer is described in Article 6, Section 6.
- B. The active member should be given notice of concerns raised by the membership (verbal and in writing) by the Executive Officers with the Advisor present.
- C. A second meeting should be held between the active member, Executive Officers, and Advisor to discuss the concerns and determine the outcome.

## **ARTICLE IV: Organizational Leadership**

### **Section 1: Officers**

The officers of the Co-Ed Club Volleyball shall be the President, the Vice President, the Secretary, and the Treasurer, which will serve as the Executive Committee (the board).

### **Section 2: The President shall:**

- A. Call and preside over all official meetings of the club
- B. Organize recruitment for the Student Involvement Fair
- C. Send an official welcoming email at the beginning of the year to all members

### **Section 3: The Vice-President shall:**

- A. Serve as the primary safety leader for members to approach should an injury occur
- B. Assist the President with all tasks

- C. Set up the equipment on the court before practice

**Section 4:** The Secretary shall:

- A. Send an email to remind members about practice every week
- B. Help the Vice President set up equipment on the court before practice

**Section 5:** The Treasurer shall:

- A. Assist President in making financial decisions for the club
- B. Buy equipment every other year for the club
- C. Update President on progress of financial statements

**ARTICLE V: Advisor**

**Section 1:** The Co-Ed Club Volleyball will be advised by a Lafayette College faculty, staff, or a full-time employee.

**Section 2:** The organization is free to select any eligible employee to serve as the advisor to the organization. Upon selection, the advisor must be approved by the Director of Student Involvement.

**Section 3:** The Advisor shall:

- A. Provide guidance and support to both members and the board of Co-Ed Club Volleyball
- B. Advise the group on College policies and procedures and risk management

**ARTICLE VI: Officer Terms and Election Procedures**

**Section 1: Term**

The terms of all officers of the Co-Ed Club Volleyball shall be one year from January 1 to December 1. Officers may serve multiple consecutive terms.

**Section 2: Election Timeline**

All officers shall be elected on or before December 1 of each year, with their term effective beginning January 1.

**Section 3: Officer Criteria**

All officers shall be elected from the active members. Any student seeking to hold office must have and maintain good academic and judicial standing.

**Section 4: Election Process**

- A. The President will announce that elections will be occurring and communicate the process and timeline to the active members.
- B. A quorum (simple majority) of active members must be present for all meetings where nominations or elections take place.
- C. Any member may nominate any active member for a position, including themselves. All nominations must be accepted by the nominee in order to be considered.
- D. Nominations will be closed by the President after all nominations are accepted for each office.

- E. In the event that only one individual accepts a nomination for a position, they will assume the position for the coming year. If two or more individuals accept the nomination, it will be put to a vote.
- F. Voting shall occur by a secret ballot distributed to each active member in attendance at the meeting. The ballots shall be tabulated by any officer not on the ballot and/or the Advisor. A majority is required to elect Executive Officers.

### **Section 5: Officer Resignation**

Any officer can, at any time, voluntarily resign from their position with proper notice given to the other officers and Advisor.

### **Section 6: Officer Impeachment**

Officers can be impeached by

- A. An active member may request that an Executive Officer step down from their duties for failing to complete the duties of their office or if their conduct violates the College's Code of Conduct in a manner warranting disciplinary action from the College. The organization's Advisor should serve as a non-voting mediator for these proceedings. The impeachment hearing must occur while classes are in session. The Executive Officer should be given notice of concerns raised by the membership (verbal and written communication) at a regular meeting at which three-fourths (3/4) of the active members are present.
- B. At the next regular meeting, three-fourths (3/4) of active members must be present in order for the impeachment hearing to begin. The moderator of the impeachment hearing will be the President unless they are being impeached, in which case it will be the Vice President. The moderator cannot be the Officer being impeached. Each side will be given the opportunity to present their case and the active members may ask questions.
- C. The membership upon hearing the case shall vote. A three-fourths (3/4) affirmative vote of all present members is required to remove the Executive officer from office.

### **Section 7: Officer Succession**

Should the office of President be vacant, the Vice President shall assume the President's role and duties. Should the office of Vice President be vacant, the Secretary shall assume the Vice President's role and duties. Should the office of Secretary be vacant, the Treasurer shall assume the Secretary's role and duties. Should the Treasurer not have the capabilities to hold office, there shall be a special election held to fill the Treasurer.

## **ARTICLE VII: Meetings and Programs**

**Section 1:** The first meeting of the fall semester shall be within two weeks after classes start.

**Section 2:** At least one business meeting should be held per month. A business meeting is defined as an official publicly advertised meeting with quorum present and minutes recorded.

**Section 3:** Quorum: A simple majority of the membership is required to conduct business (half plus one).

**Section 4:** Robert's Rules of Order shall govern meetings in all cases except when in conflict with this constitution and with general College regulations.

#### **ARTICLE VIII: Constitutional Amendments**

**Section 1:** Amendments to the Constitution must be proposed in writing by an active member of the Co-Ed Club Volleyball at any regular meeting at which two-thirds ( $\frac{2}{3}$ ) of the active members are present.

**Section 2:** Proposed amendments shall be voted upon only after two regular meetings following the introduction of the proposal and discussion period.

**Section 3:** Proposed amendments will become effective following a three-fourths ( $\frac{3}{4}$ ) affirmative vote of the active members.

#### **ARTICLE IX: Risk Management**

##### **Section 1: Injuries**

- A. Co-Ed Club Volleyball must have at least 2 safety officers, who are CPR certified, at every official practice.

##### **Section 2: Finances**

- A. The President, Vice President, and Treasurer of Co-Ed Club Volleyball shall only buy new volleyball equipment every other year.

##### **Section 3: Hazing**

- A. There shall be no initiation ceremony for new members of Co-Ed Club Volleyball.

#### **DOCUMENT HISTORY:**

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