

Constitution of Lafayette College Competitive Skiing and Snowboarding Club
Lafayette College
CONSTITUTION

ARTICLE I: Name

The name of this organization shall be Lafayette College Ski and Snowboard Team.

ARTICLE II: Purpose and Scope

Section 1: Purpose Statement

The purpose of this organization is primarily to give the students of Lafayette the ability to compete in snow related events through the competitive organization USCSA. The club will also give students the ability to try new snow sports and competitions as well.

Section 2: Goals/Objectives

In pursuit of this general purpose, the Lafayette College Ski and Snowboard Team will aim to:

- A. Provide all students of Lafayette College the opportunity to take weekend skiing and snowboarding trips to a large mountain that caters to all ability levels for a reasonable rate.
- B. Provide new skiers and snowboarders with the opportunity to learn the basics of the competitive sport from the expert members of the club.
- C. Provides an opportunity for new and experienced athletes interested in skiing and snowboarding to share experiences and knowledge about the sport.
- D. We also participate in women's and men's alpine, snowboard and freestyle competitions and training.

Section 3: Relationship & Policy Agreement

As a recognized Lafayette College student organization, the Lafayette College Ski and Snowboard Team will have access to advising and resources through the Division of Student Life and the Lafayette College Student Government, however, the Lafayette College Ski and Snowboard Team activities are not supervised by Lafayette College staff or Student Government Representatives. The members of the organization itself are responsible for following all College policies and state laws and for ensuring the safety, security, and appropriate and lawful behavior of the membership as well as any students involved in activities sponsored by the organization.

Section 4: Affiliation

The Lafayette College Ski and Snowboard Team competes in the USCSA competitive league.

ARTICLE III: Membership

Section 1: Nondiscrimination

In keeping with Lafayette College's policy of nondiscrimination, membership in the Lafayette College Ski and Snowboard Team is open to all students of Lafayette College, regardless of race, color, national or ethnic origin, disability, religion, age, military or veteran status, sex, sexual orientation, gender identity or

expression, marital or familial status, pregnancy, genetic information, or any other characteristic protected by law.

Section 2: Active Members

Active membership in the Lafayette College Ski and Snowboard Team shall be limited to students who are currently enrolled at Lafayette College. A person is an active member by attending regularly scheduled meetings and competition events. Since our events take place locally almost all of the time, a student cannot be an active member of the Lafayette College Ski and Snowboard Team while abroad. New members must also attend the general body meetings as scheduled by the board. Active members are eligible to vote and hold office. Other members of Lafayette College such as faculty, staff, and alumni may participate but only as non-voting associate or honorary members.

All members register on DSE via <https://recreation.lafayette.edu/join-a-sports-club/> website.

Section 3: Selection of New Members

Membership in this organization shall be open to all students from the Lafayette Community. Members must register via the Lafayette Club Sports website <https://recreation.lafayette.edu/join-a-sports-club/> as well as the USCSA National League and USCSA Atlantic Highlands Conference in order to compete in the season events. New members must also attend the general body meetings as scheduled by the board.

Section 4: Hazing

Lafayette College requires that no student participate in and that no student organization allow any of its prospective members, new members, members, or others to participate in any ceremony or practice that involves mental or physical exhaustion or abuse, or in any way interferes with the students' mental or physical ability to perform their work at Lafayette College. These rites must not reflect unfavorably upon either the group or the College or be of a dangerous, rude, or demeaning nature. Hazing, whether it occurs on or off campus, is prohibited and will be subject to sanctioning through the conduct process.

Section 5: Voluntary Member Withdrawal

Any member can, at any time, voluntarily withdraw their membership from the organization.

Section 6: Non-Voluntary Member Withdrawal

A member can be removed from the organization by...

- A. The membership may request that an active member be removed if their conduct violates the College's Code of Conduct or Lafayette Ski & Ride Team code of conduct in a manner warranting disciplinary action from the College. The Organization Advisor should serve as a non-voting mediator for these proceedings. The removal of an Executive Officer is described in Article 6, Section 6.
- B. The active member should be given notice of concerns raised by the membership (verbal and in writing) by the Executive Officers with the Advisor present.
- C. A second meeting should be held between the active member, Executive Officers, and Advisor to discuss the concerns and determine the outcome.

Section 7: Dues

Members of the Lafayette College Ski and Snowboard Team are required to pay dues for competition weekends that fluctuate between \$15 and \$30 per weekend. Dues are determined by the board based

on where the race will be, and how many people are attending. Dues are used to reimburse drivers for gas and pay for food for the members attending the event.

ARTICLE IV: Organizational Leadership

Section 1: Officers

The officers of the Lafayette College Ski and Snowboard Team shall be the President, the Vice President, the Secretary, the Treasurer, and the freestyle/alpine team captain, which will serve as the Executive Committee. The Lafayette College Ski and Snowboard Team will also have a coach who attends competitions with the team. The coach is not permitted to vote for members of the executive board.

Section 2: The President shall:

- A. Serve as the chief executive officer of the organization
- B. Serve as the primary contact and external liaison for the organization
- C. Preside over all organization meetings
- D. Supervise all organization activities

Section 3: The Vice-President shall:

- A. Serves as the primary safety officer or risk manager
- B. Assists the President with oversight of the organization
- C. Assumes the duties of the President in the event of the President's absence or removal from office
- D. Coordinates organizational recruitment and retainment efforts
- E. Serves as Parliamentarian

Section 4: The Secretary shall:

- A. Keeps a record of all members of the organization
- B. Keeps a record of all activities of the organization
- C. Creates and distributes agendas for each meeting of the organization
- D. Notifies all members of meetings
- E. Keeps and distributes minutes of each meeting of the organization
- F. Prepares the organization's calendar of events
- G. Handles all official correspondence of the organization

Section 5: The Treasurer shall:

- A. Keeps all financial records of the organization
- B. Collects organization dues
- C. Prepares and submits budget requests
- D. Is familiar with accounting procedures and policies

Section 6: The Freestyle/Alpine Team Captain shall:

- A. Manage team registration during events
- B. Keep track of member competition bibs during event season
- C. Assist new members with getting oriented at competition events

ARTICLE V: Advisor

Section 1: The Lafayette College Ski and Snowboard Team will be advised by a Lafayette College faculty, staff, or a full-time employee.

Section 2: The organization is free to select any eligible employee to serve as the advisor to the organization. Upon selection, the advisor must be approved by the Director of Student Involvement.

Section 3: The Advisor shall:

- A. Provide guidance and support
- B. Advise the group on College policies and procedures and risk management

ARTICLE VI: Officer Terms and Election Procedures

Section 1: Term

The terms of all officers of the Lafayette College Ski and Snowboard Team shall be one calendar year. Officers may serve multiple consecutive terms.

Section 2: Election Timeline

All officers shall be elected on or before Dec 31 of each year in a main election. This term will be served from until the next main election, or until a position is changed during the secondary elections.

There will be a secondary election that takes place during the last week of April each year. The purpose of this secondary election will be to provide the opportunity for any board members to step down before going abroad, or to alternate positions with a more apt individual. Board members elected during the secondary elections will serve until the main election, where they may be reinstated during this election and serve until the next secondary election takes place.

Section 3: Officer Criteria

All officers shall be elected from the active members. Any student seeking to hold office must have and maintain good academic and judicial standing. Any student seeking to run for president must have served one year on the board in a previous position.

Section 4: Election Process.

- A. The President will announce that elections will be occurring and communicate the process and timeline to the active members. The president will also provide the members with a list of which members are eligible for which position.
- B. A quorum (simple majority) of active members must be present for all meetings where nominations or elections take place.
- C. Any member may nominate any active member for a position, including themselves. All nominations must be accepted by the nominee in order to be considered.
- D. Nominations will be closed by the President after all nominations are accepted for each office.
- E. In the event that only one individual accepts a nomination for a position, they will assume the position for the coming year. If two or more individuals accept the nomination, it will be put to a vote.
- F. Voting shall occur by a secret ballot distributed to each active member in attendance at the meeting. The ballots shall be tabulated by any officer not on the ballot and/or the Advisor. A majority is required to elect Executive Officers.

Section 5: Officer Resignation

Any officer can, at any time, voluntarily resign from their position with proper notice given to the other officers and Advisor.

Section 6: Officer Impeachment

Officers and coaches can be impeached by:

- A. The membership may request that an Executive Officer step down from their duties for failing to complete the duties of their office or if their conduct violates the College's Code of Conduct in a manner warranting disciplinary action from the College. The organization's Advisor should serve as a non-voting mediator for these proceedings. The impeachment hearing must occur while classes are in session. The Executive Officer should be given notice of concerns raised by the membership (verbal and written communication) at a regular meeting at which three-fourths (3/4) of the active members are present.
- B. At the next regular meeting, three-fourths (3/4) of active members must be present in order for the impeachment hearing to begin. The moderator of the impeachment hearing will be the President unless they are being impeached, in which case it will be the Vice President. The moderator cannot be the Officer being impeached. Each side will be given the opportunity to present their case and the active members may ask questions.
- C. The membership upon hearing the case shall vote. A three-fourths (¾) affirmative vote of all present members is required to remove the Executive officer from office.

Section 7: Officer Succession

Should the office of the President be vacant, the Vice President shall become the President and assume all of the responsibilities of that office. Should the office of any of the remaining officers become vacant, a special election will be held at the next meeting, following the process outlined in Article 6, Section 4.

ARTICLE VII: Meetings and Programs

Section 1: The first meeting of the fall semester shall be within two weeks after the fall involvement fair.

Section 2: At least one board meeting should be held per month. A board meeting is defined as an official meeting with all officer's present and minutes recorded. General members of the team are welcome to join these meetings if they are interested in learning the inner workings of the club.

Section 3: Quorum: A simple majority of the board is required to conduct business (half plus one).

Section 4: Robert's Rules of Order shall govern meetings in all cases except when in conflict with this constitution and with general College regulations.

ARTICLE VIII: Constitutional Amendments

Section 1: Amendments to the Constitution must be proposed in writing by an active member of the Lafayette College Ski and Snowboard Team at any regular meeting at which two-thirds (⅔) of the active members are present.

Section 2: Proposed amendments shall be voted upon only after two regular meetings following the introduction of the proposal and discussion period.

Section 3: Proposed amendments will become effective following a three-fourths ($\frac{3}{4}$) affirmative vote of the active members.

ARTICLE IX: Risk Management

Section 1: Injuries

- A. The coach and the executive board take injuries very seriously and upon injury react in accordance with the Lafayette Club Sports' first aid procedures.

Section 2: Finances

- A. The treasurer is responsible for overseeing and managing the received budget of the team throughout the season. The treasurer should keep in close contact with our USCSA conference coordinator as well as the student involvement office in order to maintain timely payments.

Section 3: Hazing

As risk manager, the Vice President, clarifies for the team the rules and definition of hazing and oversees the prevention of such actions. Hazing is not tolerated under any circumstances. Hazing is defined as:

- A. Any act committed against a student who is trying to join a team that is humiliating, demeaning or endangers the student's health and safety.
- B. Hazing occurs regardless of consent or willingness to participate. If you chose not to take part but knew what was going on, you are part of the problem! It's called Passive Participation.
- C. Hazing creates a climate and environment that disregards everyone's respect and Personal dignity.

Section 4: Alcohol

As risk managers, the Vice President and any safety officers present, are responsible for maintaining the alcohol prohibition during Ski Team events, in accordance to the Lafayette Sports Club Guidelines and Rules. During any school funded event where the ski team is representing Lafayette College, no members of the team (no matter the age) are permitted to be in possession of or under the influence of alcohol. If alcohol is found during an event, it must be disposed of properly and reported to the board members of the team, who in turn must report it to the Lafayette College Sports Club staff or administration.

Section 5: Venue Guidelines

During any team activities, the executive board must be sure to be aware of the rules and regulations of the venue at which the event takes place. The executive board, as well as the team coach, should be sure to research and understand these guidelines before the event takes place. The board should also be sure to share these guidelines with the members attending the event prior to arriving at the venue. In the case that a rule or guideline is broken, it falls upon the executive board to report this offense to the venue, and take appropriate action to make the member aware of what they have done wrong. In the case that a law is broken, the same process must be followed.

Lafayette College Ski & Ride Team Code of Conduct

Last Updated: February 2023

I, _____ agree to the following code of conduct, which is required for participation in Ski & Ride Team activities, including but not limited to competitions, practices, social events, and/or outings. If the Code of Conduct is updated, members will be asked to sign it again.

The guidelines of the Code of Conduct are as follows:

The Ski & Ride Team is a safe place for all members of the Lafayette College community, to uphold this standard of safety and comfort for all members, the following rules and statements must be abided by. The goal of this Code of Conduct is to ensure the behavior of any one individual or group of individuals does not disturb the enjoyment of another individual, nor detract from the relaxed and comfortable atmosphere of the club and its activities. When you are a member of Ski & Ride Team you represent the organization inside and outside of Ski & Ride Team events. Failure to adhere to these guidelines will result in dismissal from the club according to Article 3 Section 6 of the Ski & Ride Team Constitution.

- Demonstrate respect for self and others.
 - Since Ski & Ride Team activities are often co-ed, it is of utmost important that all members of Ski & Ride Team respect each other's personal space and ability.
- Respect others' boundaries while at ski and ride team events, if uncomfortable contact happens on your part: acknowledge it, apologize, and adjust.
- Behave in a responsible manner.
 - Reckless behaviors that impact the quality of Ski & Ride Team services for members of the club are considered grounds for dismissal.
- Cooperate with members of recreation services, Ski and Ride Team members, and instructors.
- Be respectful and accountable for your actions.
 - Don't offer unsolicited criticism/advice on someone else's skiing, even during lessons.
 - Actions that make others feel uncomfortable are subject to the process outlined in Article III, Section 6, and are grounds for dismissal. Such actions include but are not limited to non consensual touching, stalking, sexual harassment, verbal harassment, etc.
 - Violence or harassment of any kind, verbal or physical, is unacceptable.

By signing below, I acknowledge the above statements. Failure to sign this form will result in dismissal from the club. This form will remain on file with Recreation Services.

Member Printed Name: _____

Member Signature: _____ Date: _____

DOCUMENT HISTORY:

Created: Sebastian Wallach, February, 8, 2023