

Women's Club Ice Hockey  
Lafayette College  
CONSTITUTION

**ARTICLE I: Name**

The name of this organization shall be the Women's Club Ice Hockey.

**ARTICLE II: Purpose and Scope**

**Section 1: Purpose Statement**

The purpose of Lafayette Women's Club Ice Hockey is to give women the opportunity to play ice hockey on a competitive team even with little previous experience. It's a great way to join a team and be able to get involved with sports on campus at an intercollegiate level.

**Section 2: Goals/Objectives**

In pursuit of this general purpose, the Women's Club Ice Hockey will aim to:

- A. Provide the opportunity for women to continue their ice hockey career during their time in college.
- B. Foster a love for ice hockey regardless of previous experience and/or skill level.
- C. Provide all members the opportunity for competition, exercise, and socialization.

**Section 3: Relationship & Policy Agreement**

As a recognized Lafayette College student organization, the Women's Club Ice Hockey will have access to advising and resources through the Division of Student Life and the Lafayette College Student Government, however, the Women's Club Ice Hockey activities are not supervised by Lafayette College staff or Student Government Representatives. The members of the organization itself are responsible for following all College policies and state laws and for ensuring the safety, security, and appropriate and lawful behavior of the membership as well as any students involved in activities sponsored by the organization.

**Section 4: Affiliation**

Women's Club Ice Hockey, when playing competitively, is affiliated with USA Hockey and the Delaware Valley Collegiate Hockey Conference (DVCHC). USA Hockey provides insurance for players and DVCHC is the league to compete against other colleges' women's ice hockey teams.

**ARTICLE III: Membership**

**Section 1: Nondiscrimination**

In keeping with Lafayette College's policy of nondiscrimination, membership in Women's Club Ice Hockey is open to all students of Lafayette College, regardless of race, color, national or ethnic origin, disability, religion, age, military or veteran status, sex, sexual orientation, gender identity or expression, marital or familial status, pregnancy, genetic information, or any other characteristic protected by law.

**Section 2: Active Members**

Active membership in the Women's Club Ice Hockey shall be limited to students who are currently enrolled at Lafayette College.

- 1) Membership in this organization complies with Lafayette College's non-discrimination policy.
- 2) Members must be students of Lafayette College.
- 3) Membership shall be retained until the student severs relations with Lafayette College whether by graduation, leave of absence, voluntary or involuntary separation from the College. Membership will be retained during the vacation and recesses of the College; however, per College policy, if a student is on an official leave from the College due to suspension of an involuntary separation, they are not permitted to participate in the organization.
- 4) Members must register online at <http://dosportseasy.com/lafayetteclubs/>.
- 5) Members must obtain a USA Hockey membership.
- 6) Members must pay yearly dues.

Active members are eligible to vote and hold office. Other members of Lafayette College such as faculty, staff, and alumni may participate but only as non-voting associate or honorary members.

### **Section 3: Selection of New Members**

We welcome anyone with any amount of prior ice skating. To obtain active member status, prospective members must attend scheduled practices unless having a valid excuse, have an active USA Hockey number, and pay dues.

### **Section 4: Hazing**

Lafayette College requires that no student participate in and that no student organization allow any of its prospective members, new members, members, or others to participate in any ceremony or practice that involves mental or physical exhaustion or abuse, or in any way interferes with the students' mental or physical ability to perform their work at Lafayette College. These rites must not reflect unfavorably upon either the group or the College or be of a dangerous, rude, or demeaning nature. Hazing, whether it occurs on or off campus, is prohibited and will be subject to sanctioning through the conduct process.

### **Section 5: Voluntary Member Withdrawal**

Any member can, at any time, voluntarily withdraw their membership from the organization.

### **Section 6: Non-Voluntary Member Withdrawal**

A member can be removed from the organization by...

- A. The membership may request that an active member be removed if their conduct violates the College's Code of Conduct in a manner warranting disciplinary action from the College. The Organization Advisor should serve as a non-voting mediator for these proceedings. The removal of an Executive Officer is described in Article 6, Section 6.
- B. The active member should be given notice of concerns raised by the membership (verbal and in writing) by the Executive Officers with the Advisor present.
- C. A second meeting should be held between the active member, Executive Officers, and Advisor to discuss the concerns and determine the outcome.

### **Section 7: Dues**

Annual dues of \$100 shall be paid by the second practice of each academic year. Individuals seeking active membership in the club past the second practice of the year shall pay the annual dues at their second practice. Failure to pay dues will result in the revocation of active membership. If there is a reason a member cannot pay dues (e.g. financial hardship) they must speak with the executive board prior to the dues deadline.

## **ARTICLE IV: Organizational Leadership**

### **Section 1: Officers**

The officers of the Women's Club Ice Hockey shall be the President, Captain, Assistant Captain, Treasurer, and Social Chair which will serve as the Executive Committee.

### **Section 2:** The President shall:

- A. Serve as the primary safety officer/risk manager.
- B. Serve as the main liaison between the sports club and Lafayette college administration.

### **Section 3:** The Captain shall:

- A. Serve as a safety officer.
- B. Serve as the main liaison between the sports club and the league, coach(es), and ice rink.
- C. Take lead, in conjunction with the coach(es), in organizing and running practices.

### **Section 4:** The Assistant Captain shall:

- A. Serve as the secondary liaison between the sports club and the coach(es).
- B. Assist, in conjunction with the captain and coach(es), in organizing and running practices.

### **Section 5:** The Treasurer shall:

- A. Organize and submit the club budget to the Student Government each semester.
- B. Attend budgeting meetings.
- C. Keeps all financial records of the organization
- D. Collects organization dues

### **Section 5:** The Social Chair shall:

- A. Advertise the club online and on campus at recruiting functions (e.g. Involvement Fair, etc.)

## **ARTICLE V: Advisor**

**Section 1:** The Women's Club Ice Hockey will be advised by a Lafayette College faculty, staff, or a full-time employee.

**Section 2:** The organization is free to select any eligible employee to serve as the advisor to the organization. Upon selection, the advisor must be approved by the Director of Student Involvement.

### **Section 3:** The Advisor shall:

- A. Provide guidance and support
- B. Advise the group on College policies and procedures and risk management
- C. Attend meetings and major functions of the Women's Club Ice Hockey.

## **ARTICLE VI: Officer Terms and Election Procedures**

### **Section 1: Term**

The terms of all officers of the Women's Club Ice Hockey shall be one calendar year. Officers may serve multiple consecutive terms.

## **Section 2: Election Timeline**

All officers shall be elected on or before the last day of the fall semester, with their term beginning the first day of the spring semester.

The club will then follow a president-elect, past president system to ensure the reliable and accurate transfer of information needed to run the club.

## **Section 3: Officer Criteria**

All officers shall be elected from the active members. Any student seeking to hold office must have and maintain good academic and judicial standing.

## **Section 4: Election Process**

- A. The President or Captain will announce that elections will be occurring and communicate the process and timeline to the active members.
- B. All active members will be given ample time to place nominations.
- C. Any member may nominate any active member for a position, including themselves. All nominations must be accepted by the nominee in order to be considered.
- D. Nominations will be closed by the President after active members have had a chance to submit a response.
- E. In the event that only one individual accepts a nomination for a position, they will assume the position for the coming year. If two or more individuals accept the nomination, it will be put to a vote.
- F. Voting shall occur by a secret ballot (including anonymous Google Form) distributed to each active member. A majority is required to elect Executive Officers.

## **Section 5: Officer Resignation**

Any officer can, at any time, voluntarily resign from their position with proper notice given to the other officers and Advisor.

## **Section 6: Officer Impeachment**

Officers can be impeached by

- A. The membership may request that an Executive Officer step down from their duties for failing to complete the duties of their office or if their conduct violates the College's Code of Conduct in a manner warranting disciplinary action from the College. The organization's Advisor should serve as a non-voting mediator for these proceedings. The impeachment hearing must occur while classes are in session. The Executive Officer should be given notice of concerns raised by the membership (verbal and written communication) at a regular meeting at which three-fourths (3/4) of the active members are present.
- B. At the next regular meeting, three-fourths (3/4) of active members must be present in order for the impeachment hearing to begin. The moderator of the impeachment hearing will be the President unless they are being impeached, in which case it will be the Vice President. The moderator cannot be the Officer being impeached. Each side will be given the opportunity to present their case and the active members may ask questions.
- C. The membership upon hearing the case shall vote. A three-fourths (¾) affirmative vote of all present members is required to remove the Executive officer from office.

### Section 7: Officer Succession

Should the office of the Captain be vacant, the Assistant Captain shall become the Captain and assume all of the responsibilities of that office. Should the office of any of the remaining officers become vacant, a special election will be held at the next meeting, following the process outlined in Article 6, Section 4.

### **ARTICLE VII: Meetings and Programs**

**Section 1:** The first meeting of the fall semester shall be within two weeks after classes start.

**Section 2:** At least one executive meeting should be held per month. An executive meeting is defined as a meeting with a majority of Executive Officers present.

**Section 3:** Quorum: A simple majority of the membership is required to conduct business (half plus one).

**Section 4:** Robert's Rules of Order shall govern meetings in all cases except when in conflict with this constitution and with general College regulations.

### **ARTICLE VIII: Constitutional Amendments**

Section 1: Amendments to the Constitution must be proposed in writing by an active member of the Women's Club Ice Hockey at any Executive meeting at which two-thirds ( $\frac{2}{3}$ ) of the Executive Officers are present.

Section 2: Proposed amendments shall be voted upon only after two regular meetings following the introduction of the proposal and discussion period.

Section 3: Proposed amendments will become effective following a three-fourths ( $\frac{3}{4}$ ) affirmative vote of the active members.

### **ARTICLE VIII: Risk Management**

#### Section 1: Injuries

- A. Athletes must be aware that their participation in Women's Club Ice Hockey is at their own discretion and risk.
- B. In the event of injury, athletes can seek medical attention from the athletic trainer on site at games. After the games and in the event that an injury occurs at practice, athletes are responsible for seeking medical attention at Bailey Health Center or elsewhere on their own.

#### Section 2: Finances

- A. Women's Club Ice Hockey receives an bi-annual budget from Student Government in addition to collecting dues from team members. Budget deficits are unlikely to occur due to careful planning and budgeting at the beginning of the season. In the event of a financial audit of Lafayette College, Women's Club Ice Hockey will present all necessary information on spending and budgeting as necessary.

#### Section 3: Hazing

- A. Lafayette College and Pennsylvania State Law requires that no student participates in and that no student organization allows any of its new members, members, or others to participate in any pre-membership ceremony or practice that involves mental or physical exhaustion or abuse, or in any way interferes with the students' mental or physical ability to perform their work at

Lafayette College. These rites must not reflect unfavorably upon either the group or the College or be of a dangerous, rude, or demeaning nature. The President is responsible for ensuring that members understand this policy and that (1) members will be held responsible for violations of this policy and (2) the student organization itself may face charges for violating this policy. For a more comprehensive list of examples of hazing, refer to the Student Handbook.

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