

Lafayette College Men's Club Ice Hockey
Lafayette College
CONSTITUTION

ARTICLE I: Name

The name of this organization shall be **Men's Club Ice Hockey**.

ARTICLE II: Purpose and Scope

Section 1: Purpose Statement

The purpose of this club is to give any Lafayette student the opportunity to play competitive ice hockey while attending the college.

Section 2: Goals/Objectives

In pursuit of this general purpose, Men's Club Ice Hockey will aim to:

- A. Provide a supportive team environment for any and all members
- B. Maintain a competitive season in a local collegiate league
- C. Spend time as a team in off-ice activities on and off campus

Section 3: Relationship & Policy Agreement

As a recognized Lafayette College student organization, the Men's Club Ice Hockey will have access to advising and resources through the Division of Student Life and the Lafayette College Student Government, however, Men's Club Ice Hockey activities are not supervised by Lafayette College staff or Student Government Representatives. The members of the organization itself are responsible for following all College policies and state laws and for ensuring the safety, security, and appropriate and lawful behavior of the membership as well as any students involved in activities sponsored by the organization.

Section 4: Affiliation

Men's Ice Hockey during a traditional season is affiliated with the Delaware Valley Collegiate Hockey Conference (DVCHC). The league affiliation is subject to change due to team status, membership status, and/or vote of the Men's Ice Hockey Officers and Coach.

ARTICLE III: Membership

Section 1: Nondiscrimination

In keeping with Lafayette College's policy of nondiscrimination, membership in Men's Club Ice Hockey is open to all students of Lafayette College, regardless of race, color, national or ethnic origin, disability, religion, age, military or veteran status, sex, sexual orientation, gender identity or expression, marital or familial status, pregnancy, genetic information, or any other characteristic protected by law.

Section 2: Active Members

Active membership in Men's Club Ice Hockey shall be limited to students who are currently enrolled at Lafayette College. Active membership requires members to attend all scheduled Men's Club Ice Hockey events including practices, games, meetings, workouts, etc.. Exceptions will be granted for legitimate reasons. Students studying abroad can be permitted to remain active members as long as they have been active members of Men's Club Ice Hockey for a minimum of one semester previous to their abroad semester. Elected Men's Club Ice Hockey officers studying abroad are not permitted to remain officers and their position must be reelected to another active member. Active members are eligible to vote and hold office. Other members of Lafayette College such as faculty, staff, and alumni may participate but

only as non-voting associate or honorary members. All active members must be registered and approved with Men's Club Ice Hockey on the Lafayette College DSE website (<https://recreation.lafayette.edu/join-a-sports-club/>).

Section 3: Selection of New Members

To obtain active member status, prospective members can join after speaking with an officer of Men's Club Ice Hockey. There is no formal application or interview required. To maintain active membership, members must attend at least two meetings each month.

Section 4: Hazing

Lafayette College requires that no student participate in and that no student organization allow any of its prospective members, new members, members, or others to participate in any ceremony or practice that involves mental or physical exhaustion or abuse, or in any way interferes with the students' mental or physical ability to perform their work at Lafayette College. These rites must not reflect unfavorably upon either the group or the College or be of a dangerous, rude, or demeaning nature. Hazing, whether it occurs on or off campus, is prohibited and will be subject to sanctioning through the conduct process.

Section 5: Voluntary Member Withdrawal

Any member can, at any time, voluntarily withdraw their membership from the organization.

Section 6: Non-Voluntary Member Withdrawal

A member can be removed from the organization by:

- A. The membership may request that an active member be removed if their conduct violates the College's Code of Conduct in a manner warranting disciplinary action from the College. The Organization Advisor should serve as a non-voting mediator for these proceedings. The removal of an Executive Officer is described in Article 6, Section 6.
- B. The active member should be given notice of concerns raised by the membership (verbal and in writing) by the Executive Officers with the Advisor present.
- C. A second meeting should be held between the active member, Executive Officers, and Advisor to discuss the concerns and determine the outcome.

Section 7: Dues

Men's Club Ice Hockey annual dues are \$500 for first-year members and \$450 for returning members. Annual dues are subject to change. Annual dues shall be paid by the first Men's Club Ice Hockey event of each academic year. Failure to pay dues will result in the revocation of active membership.

ARTICLE IV: Organizational Leadership

Section 1: Officers

The officers of Men's Club Ice Hockey shall be the President, Vice President, Secretary, and Treasurer, which will serve as the Executive Committee. The Men's Club Ice Hockey coach is considered a member of the Executive Committee and permitted to vote on team proceedings.

Section 2: The President shall:

- A. Serve as the chief executive officer of the organization
- B. Serve as the primary contact and external liaison for the organization
- C. Preside over all organization meetings
- D. Supervise all organization activities

Section 3: The Vice-President shall:

- A. Assist the President with oversight of the organization

- B. Assume the duties of the President in the event of the President's absence or removal from office
- C. Coordinate organizational recruitment and retainment efforts
- D. Serve as Parliamentarian
- E. Serve as the primary safety officer and risk manager

Section 4: The Secretary shall:

- A. Keeps a record of all members of the organization
- B. Keeps a record of all activities of the organization
- C. Creates and distributes agendas for each meeting of the organization
- D. Notifies all members of meetings
- E. Keeps and distributes minutes of each meeting of the organization
- F. Prepares the organization's calendar of events
- G. Handles all official correspondence of the organization

Section 5: The Treasurer shall:

- A. Keeps all financial records of the organization
- B. Collects organization dues
- C. Prepares and submits budget requests
- D. Is familiar with accounting procedures and policies

ARTICLE V: Advisor

Section 1: Men's Club Ice Hockey will be advised by a Lafayette College faculty, staff, or a full-time employee.

Section 2: The organization is free to select any eligible employee to serve as the advisor to the organization. Upon selection, the advisor must be approved by the Director of Student Involvement.

Section 3: The Advisor shall:

- A. Provide guidance and support
- B. Advise the group on College policies and procedures and risk management
- C. Attend meetings and major functions of Men's Club Ice Hockey
- D. Serve as primary communication between the Men's Club Ice Hockey affiliated league and Men's Club Ice Hockey officers

ARTICLE VI: Officer Terms and Election Procedures

Section 1: Term

The terms of all officers of Men's Club Ice Hockey shall be one calendar year. Officers may serve multiple consecutive terms in a same or different position.

Section 2: Election Timeline

All officers shall be elected on or before the last day of the fall semester, with their term effective beginning at the first day of the spring semester. Men's Club Ice Hockey will follow a president-elect, past president system to ensure the reliable and accurate transfer of information needed to run the club. A representative from the Office of Recreation Services can be made available to audit the election process and count votes, upon request.

Section 3: Officer Criteria

All officers shall be elected from the active members. Any student seeking to hold office must have and maintain good academic and judicial standing. Prior leadership is not required to hold an officer position for Men's Club Ice Hockey.

Section 4: Election Process

- A. The President will announce that elections will be occurring and communicate the process and timeline to the active members.
- B. A quorum (simple majority) of active members must be present for all meetings where nominations or elections take place.
- C. Any member may nominate any active member for a position, including themselves. All nominations must be accepted by the nominee in order to be considered.
- D. Nominations will be closed by the President after all nominations are accepted for each office.
- E. In the event that only one individual accepts a nomination for a position, they will assume the position for the coming year. If two or more individuals accept the nomination, it will be put to a vote.
- F. Voting shall occur by a secret ballot distributed to each active member in attendance at the meeting. The ballots shall be tabulated by any officer not on the ballot and/or the Advisor. A majority is required to elect Executive Officers.

Section 5: Officer Resignation

Any officer can, at any time, voluntarily resign from their position with proper notice given to the other officers and Advisor.

Section 6: Officer/Coach Impeachment

Officers/Coaches can be impeached by:

- A. The membership may request that an Executive Officer step down from their duties for failing to complete the duties of their office or if their conduct violates the College's Code of Conduct in a manner warranting disciplinary action from the College. The organization's Advisor should serve as a non-voting mediator for these proceedings. The impeachment hearing must occur while classes are in session. The Executive Officer should be given notice of concerns raised by the membership (verbal and written communication) at a regular meeting at which three-fourths (3/4) of the active members are present.
- B. At the next regular meeting, three-fourths (3/4) of active members must be present in order for the impeachment hearing to begin. The moderator of the impeachment hearing will be the President unless they are being impeached, in which case it will be the Vice President. The moderator cannot be the Officer being impeached. Each side will be given the opportunity to present their case and the active members may ask questions.
- C. The membership upon hearing the case shall vote. A three-fourths (3/4) affirmative vote of all present members is required to remove the Executive officer from office.
- D. The Coach may be impeached following the same processes of the three previously stated reasons for impeachment.

Section 7: Officer Succession

Should the office of the President be vacant, the Vice President shall become the President and assume all of the responsibilities of that office. Should the office of any of the remaining officers become vacant, a special election will be held at the next meeting, following the process outlined in Article 6, Section 4.

ARTICLE VII: Meetings and Programs

Section 1: The first meeting of the fall semester shall be within two weeks after classes start.

Section 2: At least one business meeting should be held per month. A business meeting is defined as an official publicly advertised meeting with quorum present and minutes recorded.

Section 3: Quorum: A simple majority of the membership is required to conduct business (half plus one).

Section 4: Robert's Rules of Order shall govern meetings in all cases except when in conflict with this constitution and with general College regulations.

Section 5: Annually, Men's Club Ice Hockey will host an Alumni game at a local supporting ice rink, in which approved Alumni are permitted to skate and play a scrimmage-style game with the current active members of Men's Club Ice Hockey. The Alumni game is traditionally scheduled during the fall semester.

ARTICLE VIII: Constitutional Amendments

Section 1: Amendments to the Constitution must be proposed in writing by an active member of the Men's Club Ice Hockey at any regular meeting at which two-thirds ($\frac{2}{3}$) of the active members are present.

Section 2: Proposed amendments shall be voted upon only after two regular meetings following the introduction of the proposal and discussion period.

Section 3: Proposed amendments will become effective following a three-fourths ($\frac{3}{4}$) affirmative vote of the active members.

ARTICLE VIII: Constitutional Amendments – Sports Clubs

Section 1: Injuries

- A. Men's Club Ice Hockey has required two approved safety officers to be in attendance at each non-competitive scheduled event. At each competitive event Men's Club Ice Hockey requires a certified trainer or medic be in attendance for the full duration of the event.

Section 2: Finances

- A. Men's Club Ice Hockey, through role of the treasurer, ensures that through each academic year the club team is not overdrawing its provided budget. Additional funding, if needed, will be completed through fundraising and organized by the club team officers and approved by Lafayette College and Student Government.

Section 3: Hazing

- A. Men's Club Ice Hockey takes anti-hazing seriously. To ensure no hazing takes place the officers and Coach are required to be in attendance at all practices and games for the duration of the event. For all other events, officers of Men's Club Ice Hockey are required to be present and ensure all activities are conducted in a professional manner. Failure of any member to comply to the anti-hazing policy is grounds for immediate removal of the member's active membership status. Any member removed rightfully for hazing after a formal review process¹ is not permitted to return to active membership status on Men's Club Ice Hockey through the entirety of their Lafayette College years.

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¹ A formal review process will follow the format of an impeachment hearing (See Article VI Section 6).