



LAFAYETTE COLLEGE CLUB CONSTITUTION  
Lafayette College Club Table Tennis

Oct 7, 2021

**ARTICLE I: Name**

The name of this organization shall be the Lafayette College Club Table Tennis.

**ARTICLE II: Purpose**

- I. Section 2.1.** The purpose of this club is to provide Lafayette students with the chance to improve their table tennis skills through friendly in-school competition.
- II. Section 2.2.** In pursuit of said purpose, the Lafayette College Club Table Tennis will aim to:
  - A. Host tournaments throughout the year;
  - B. Host inter-club games every week;
  - C. Provide different opponents to learn different styles of play;
  - D. Give advice to less experienced players

**ARTICLE III: Relationship**

As a recognized Lafayette College student organization, the Lafayette College Club Table Tennis will have access to advising and resources through the Division of Campus Life and the Lafayette Student Government, however, the Lafayette College Club Table Tennis's activities are not supervised by Lafayette College staff or SG Representatives. The members of the organization itself are responsible for following all College policies and State laws and for ensuring the safety, security and the appropriate and lawful behavior of the membership as well as any students involved in activities sponsored by the organization.

**ARTICLE IV: Membership**

- I. Section 4.1.** Active membership in the Lafayette College Club Table Tennis shall be limited to students who are currently enrolled at Lafayette College. Active members are eligible to vote and hold office in the Lafayette College Club Table Tennis
- II. Section 4.2.** Associate membership in the Lafayette College Club Table Tennis is open to all Lafayette College faculty and staff. Associate members are not eligible to vote or hold office in this club.

- III. **Section 4.3.** The number of active members in the club must be one more than 50% of the total number of members in the Lafayette College Club Table Tennis.
- IV. **Section 4.4.** To obtain active member status, prospective members can join after attending two consecutive club meetings and paying any necessary dues. There is no formal application or interview required.
- V. **Section 4.5.** Annual dues of \$5 shall be paid by April 1st of each academic year, after which a member will have their active status revoked by failing to pay dues. Individuals seeking active membership in the club past April 1st shall pay the annual dues at the next business meeting.
- VI. **Section 4.6. - Anti-Discrimination Clause:** Membership in registered student organizations are open to all students of Lafayette College, regardless of race, religion, sex, ability status, national origin, color, age, gender identity, gender expression, sexual identity, or veteran status.
- VII. **Section 4.7.** All members must be registered on DoSportsEasy and a minimum of 7 members shall be signed up.

**ARTICLE V: Organizational Leadership**

- I. **Section 5.1.** The officers of the Lafayette College Club Table Tennis shall be the President, the Vice President, the Secretary, and the Treasurer. These officers make up the Executive Committee. All executive officers must be current Lafayette College students.
- II. **Section 5.2.** The President shall:
  - A. Lead all Lafayette College Club Table Tennis meetings;
  - B. Be in charge of contacting the Students Organizations Committee when necessary;
  - C. Help other officers fulfill their duties;
  - D. Attend leadership training workshops held by Student Organizations committee;
  - E. Enforce Lafayette College protocols and procedures.
- III. **Section 5.3.** The Vice-President shall:
  - A. Assist the President in their duties;
  - B. Stand in for the President in case of absence;
  - C. Be responsible for any social media related platforms for the club;
  - D. In charge of recruiting new members;
  - E. Plan events for the club;
  - F. Serve as the primary Safety Officer for the club
- IV. **Section 5.4.** The Secretary shall:
  - A. Take attendance at each meeting;
  - B. Maintain list of active members;
  - C. Operate the LafSync page;
  - D. Communicate with the club about meeting times and events;
  - E. Maintain accurate records of the club.

- V. Section 5.5.** The Treasurer shall:
- A. Collect and bring dues to the student involvement office;
  - B. Be the contact between the club and the Student Government's Budget Committee;
  - C. Be responsible for raising funds for the club;
  - D. Maintain financial records for the club;
  - E. Communicate financial information with the club members.
- VI. Section 5.6.** The terms of all officers of the Lafayette College Club Table Tennis will be 1 year, with the exception of students studying abroad who will step down from their position.
- VII. Section 5.7.** At least one advisor shall be appointed or confirmed at each academic year's beginning by the Executive Officers. Said advisor(s) must be a faculty, staff, or a full-time employee at Lafayette College.
- VIII. Section 5.8.** The Advisor shall:
- A. Resolve disagreements between any group members;
  - B. Be present at any tournaments and serve as referee;
  - C. Help enforce proper Lafayette protocols and procedures.
- IX. Section 5.9:** In the event of any misconduct or any violation of any rules set by the club, the school, or beyond, any officer of the club may begin the impeachment process following past or present misconduct of any other officer. The impeachment will first consist of a meeting of all officers not implicated in the impeachment where the facts of the matter will be discussed, and shall take place at the first convenient time. Immediately following this meeting will be a meeting of all officers, including the accused party, as well as any witnesses that are involved or wish to be present, where questioning of any witnesses and the accused officers will commence. The impeachment vote will then follow once all questioning has completed, whereupon a majority vote of all officers, the accused, if found guilty, will face expulsion or suspension from the club, as decided by the most senior officer not implicated in the impeachment.

## **ARTICLE VI: Elections**

- I. Section 6.1.**
- A. Elections will be held in the second week of April each year to determine the roles for the next year. The advisor must be present to ensure the integrity of the election. Each member will get one vote and only the members at the meeting will be able to vote. If someone is forced to resign due to studying abroad, a special election will occur to fill their role, with the same procedures as normal.
- II. Section 6.2.** The President of the Lafayette College Club Table Tennis will open the election meeting(s) by seeking nominations for each office in the following order:
- A. President
  - B. Vice-President
  - C. Secretary
  - D. Treasurer

- III. Section 6.3.** Any active member of the Lafayette College Club Table Tennis may nominate any active member for a position, including themselves. All nominations must be accepted by the nominee in order to be considered.
- A. Nominations will be closed by the President after all nominations are accepted for each office.
  - B. In the event that only one individual accepts nomination for a position, they will assume the position for the coming semester. If two or more individuals accept nomination, it will be put to a vote.
  - C. Voting shall occur by a secret ballot distributed to each active member of the Lafayette College Club Table Tennis in attendance at the meeting. A majority is required to elect Executive Officers.

#### **ARTICLE VII: Meetings**

- I. **Section 7.1.** At least one “business meeting” shall be held of the Lafayette College Club Table Tennis per semester during the fall and spring semesters at Lafayette College. Proper notice must be given before all business meetings, and the Student Organizations Committee must be made aware of these dates. Business meetings will be chaired by the President, however all executive members must be present to conduct the meeting. A quorum of 50% of our active members must be in attendance to conduct the meeting.
- I. **Section 7.2.** At least one “social meeting” shall be held twice a month and it shall be marketed in such a way that the general members are all made aware of the organization of such a meeting.
- II. **Section 7.3.** At least 25% of all active members must be present at any meeting in order for business to be conducted, and at least 50% must be present at Election meetings.

#### **ARTICLE VIII: Procedures**

The meetings of this organization will be conducted according to Parliamentary Law, as defined in Roberts’ Rules of Order

#### **ARTICLE IX: Constitutional Amendments**

This constitution may be amended at any regular meeting of the Lafayette College Club Table Tennis by a two-third majority vote of the active members present at the meeting, as long as the amendment was submitted in writing at the previous regular meeting.

#### **Article X: Risk Management**

- I. **Section 8.1.** Injuries
  - A. Injuries are rare in table tennis but if they do occur, they will be reported to a member of staff on duty which will in turn be reported to the supervisor. Two safety officers will be present at each meeting and shall act accordingly for any possible injuries.
- II. **Section 8.2.** Finances
  - A. The treasurer will keep track of financial records and transactions. Dues will be collected in a timely manner and recorded. The treasurer will be responsible for ensuring that the

club is not running a deficit and requesting money when needed to avoid having to go in debt.

**III. Section 8.3. Hazing**

- A. Lafayette College and Pennsylvania State Law requires that no student participates in and that no student organization allows any of its new members, members, or others to participate in any pre-membership ceremony or practice that involves mental or physical exhaustion or abuse, or in any way interferes with the students' mental or physical ability to perform their work at Lafayette College. These rites must not reflect unfavorably upon either the group or the College or be of a dangerous, rude, or demeaning nature. The President is responsible for ensuring that members understand this policy and that (1) members will be held responsible for violations of this policy and (2) the student organization itself may be face charges for violating this policy. For a more comprehensive list of examples of hazing, refer to the Student Handbook.

DOCUMENT HISTORY:

Created: April 21st, 2021

AUTHORIZED:

Signed by: \_\_\_\_\_ (president)

Signed by: \_\_\_\_\_ (advisor)

Signed by: \_\_\_\_\_ (secretary)