

SALSA CLUB CONSTITUTION

Constitution of the "Salsa Club"

Article I ---- Name

The name of this organization shall be "Salsa Club."

Article II ---- Purpose

The purpose of this organization shall be to promote student involvement in the salsa dance in the following forms:

- Teaching
 - Members will be given ample opportunity to expand their salsa dancing skills through instructional meetings known as “Instructional Sessions.”
 - The purpose of the Instructional Sessions shall be to encourage new and experienced members to learn to salsa dance and to expand their dance repertoire.
 - During these Instructional Sessions, members shall receive instruction from two sources:
 - Instructor
 - A professional salsa instructor shall lead all Instructional Sessions of the Salsa Club. The instructor will allow club members to expand their abilities by teaching members new techniques and steps each instructional meeting.
 - Members
 - All members will aid other members in learning whenever and however possible throughout all meetings of the Salsa Club.
- Practicing
 - Members shall be given ample opportunity to practice salsa dancing throughout the semester in a fun, relaxed environment that encourages learning, enjoyment of the performing arts, and appreciation of foreign cultures.
 - Following each Instructional Sessions, there shall be a period of “Free Dance” in which members are encouraged to reinforce what they have learned and practice what they already know.
 - Additional “Free Dance” meetings shall be scheduled at the convenience and request of members of the Salsa Club.
- Enjoying

- The Salsa Club shall promote a relaxed, positive environment in which all members shall be encouraged to practice their salsa dancing without judgment or peer pressure.
- Members will be encouraged to invite new members to join the Salsa Club, regardless of skill level.
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Article III ---- Membership

Membership in this organization will be open to the Lafayette Community. Each member will be expected to have an interest in learning to salsa dance or to improve their skill as salsa dancers. Members will be expected to be active participants of the club by participating in at least four (4) Instructional Sessions and four (4) Free Dance sessions per semester. Each member must register their participation with the school and will also be expected to conduct themselves in a courteous and safe manner that creates a friendly, fun environment for all members and potential members.

Article IV ---- Officers

Section 1: Definitions of Officers

The officers of this organization shall be:

- President
 - The President shall:
 - Be responsible for the success and continuation of the Salsa Club.
 - Ensure that officers are elected or reelected each year.
 - Ensure that other officers are performing their duties.
 - Be the point-of-contact between the Salsa Club and the Instructor(s).
 - Be the point-of-contact between the Salsa Club and Lafayette Student Government, or any representative of Lafayette College.
 - Be responsible for scheduling Instructional Sessions and “Free Dance” sessions.
- Vice President
 - The Vice President shall:
 - Be responsible for recruiting new members to the Salsa Club.
 - Be the point-of-contact between the Salsa Club and other Lafayette clubs and organizations.
 - Be the Safety Officer of the Salsa Club.
- Treasurer
 - The Treasurer shall:
 - Keep record of all financial transactions of the Salsa Club.
 - Be responsible for maintaining, monitoring, and renewing the budget of the Salsa Club.

- Secretary
 - The Secretary shall:
 - Be responsible for communicating with members of the Salsa Club.
 - Be responsible for maintaining the list of members of the Salsa Club.
 - Maintain a record of when, where, and whom attended each meeting of the Salsa Club. This record shall serve as the “Meeting Minutes.”

Section 2: Election of Officers

- All officers shall be elected or reelected at the end of April.
- Each newly elected or reelected officer shall take office at the beginning of the following fall semester.
- Each officer shall hold their office for two (2) semesters provided he or she is not impeached and removed from office.
- Each candidate or officer seeking reelection shall inform the President of their candidacy at least ten (10) days before elections will take place.
- Elections shall take place at a meeting of the Salsa Club.
- Elections shall take place via show of hands, but voters must be active members
- Members shall be notified at least seven (7) days beforehand when and where elections will be occurring.
- Each member and officer of the Salsa Club present at elections shall receive one (1) vote per office, provided they are not running for that office.
 - Example: If a member is running for the office of Treasurer, he or she shall not be allowed to vote for the election of the Treasurer. He or she, however, will receive one (1) vote for the election of the President, one (1) vote for the election of the Vice President, and one (1) vote for the election of the Secretary.
- The President shall tally all of the votes only after all ballots have been cast.
- The Vice President shall verify the tally before the results are announced.
- The results shall be announced to the club at the meeting where elections are occurring and over email to the entire member email list.

Section 3: Impeachment of Officers

- If an officer is found to be:
 - Not performing his/her duties on multiple occasions.
 - Conducting himself/herself in an unprofessional manner on multiple occasions.
- A formal email warning shall be sent to the offending officer by the President, with all other officers carbon copied (CC'd) on the email
- If the officer fails to correct his or her behavior, another formal email warning shall be sent to the offending officer by the President, with all other officers

- carbon copied on the email. And if possible, the offending officer shall be given a verbal warning by the President, with all other officers present.
- If the officer fails to correct his or her behavior after the two described warnings, the President shall hold an Impeachment Election.
 - In the Impeachment Election, each non-offending officer shall receive one (1) “yay” or “nay” impeachment vote.
 - For an officer to be successfully impeached, all non-offending officers must vote “yay.”
 - If the offending officer has been successfully impeached, they are immediately removed from office.
 - The President shall hold Emergency Elections at the earliest possible opportunity.
 - Members shall be notified of the impeachment of the officer, the now vacant office, and when and where the Emergency Elections will be held at least seven (7) days in advance.
 - Candidates for the vacant office will identify themselves at least three (3) days before the Emergency Elections to the President.
 - Emergency Elections will be held in the same manner as annual officer elections.
 - If the President is being impeached, the Vice President shall perform the above listed roles of the President during the impeachment process, and assume the office of President upon successful impeachment of the President. The following Emergency Elections shall be to elect a new Vice President.

Article V ---- Meetings

Section 1: General Meetings

This organization shall meet at least eight times a month. Meetings shall be scheduled at the convenience of the Instructor and the convenience of the majority of the members. At least one officer or Instructor must be in attendance at each meeting.

Section 2: Executive Board Meetings

The executive board shall meet at the discretion of the president. There shall be a minimum of at least two (2) executive board meetings a semester.

Article VI ---- Procedure

Each meeting of this organization shall be started and concluded by the highest ranking officer. The President has the highest rank. The Vice President has the second highest rank. The Treasurer has the third highest rank. The Secretary has the lowest rank. If no officer is present at a meeting, an Instructor will be authorized to start and conclude the meeting.

Each meeting will be started by the highest ranking officer welcoming all attending members to the meeting and identifying the goals of the meeting. Each member will be

directed to “sign in” at each of meeting of the Salsa Club to identify and record all attending members or any new members. Each meeting will be concluded by the highest ranking officer thanking all attending members for attending and informing the members of any near future events of the Salsa Club.

Article VII ---- Safety and Risk Management

All members of the Salsa Club will be required to sign a participation waiver, stating they are voluntarily joining the Salsa Club and will not hold the Lafayette Salsa Club, or any of its members, officers, instructors, or members of Lafayette College responsible for any injury sustained during any Lafayette Salsa Club activity or meeting. The Vice President will be responsible for collecting, maintaining, and keeping all waivers. Hazing is also not tolerated by the Lafayette Salsa Club and will not take place in any way, shape, or form.

Article VIII ---- Amendments

This constitution may be amended by at least three-quarters majority vote of the officers. Members shall be notified immediately of the change to the constitution of the Salsa Club.

Submitted by: Andrea Samson
Date: 2/3/2015